

Working with Creative Bridge

TERMS OF ENGAGEMENT

I pride myself on the prompt delivery of design for my clients and am grateful for the same with settling invoices.

PAYMENT & INVOICING

Ongoing design

Invoices are issued on the last working day of each month.

Payment terms

Payment is due within 14 days of the invoice date, unless agreed otherwise.

New clients

A 50% deposit is required for the first project. Standard payment terms apply thereafter.

Late payment

A 5% fee will be applied to invoices that remain outstanding beyond 28 days.

RATES & BILLING

Hourly rate

\$150 + GST

Current to 31 March 2027.

Annual review

My rates are reviewed annually towards the end of each financial year, with a minimum increase of the greater of 5% or CPI at the time.

Minimum charge

New projects have a minimum charge of 30 minutes. Additional work and amendments are charged in 15-minute increments.

In-person meetings

Online & in-person meetings are chargeable and may also incur reasonable travel costs.

KEEPING PROJECTS MOVING

To keep projects running smoothly, new work cannot commence while previous invoices remain overdue.

Quotes and estimates are based on the agreed scope of work. Additional requests or changes outside that scope will be charged at my standard hourly rate.

**Thank you for choosing me,
I really appreciate your business.**

Please contact me if you'd like to discuss further
bridget@creativebridge.co.nz | 021 668 551 | creativebridge.co.nz

CREATIVE
bridge